

Board of Commissioners

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Charlotte J. Nash, Chairman
Jace W. Brooks, District 1
Lynette Howard, District 2
Tommy Hunter, District 3
John Heard, District 4



Unofficial

Work Session Minutes

Tuesday, September 19, 2017 - 10:00 AM

Present: Charlotte J. Nash, Jace Brooks, Lynette Howard, Tommy Hunter, John Heard

I. Call To Order

II. Approval of Agenda

{Action: Approve Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

III. New Business

I. Commissioners

2017-5175 Approval of appointment to the Hospital Authority, Incumbent A. Keith Carnes. Term expires September 30, 2020. District 1/Brooks

Consent – Appoint A. Keith Carnes – Brooks

2017-5176 Approval of appointment to the Hospital Authority, Incumbent S. Scott Batterton. Term expires September 30, 2020. District 2/Howard

Discussion – Howard

2017-5177 Approval of appointment to the Hospital Authority, Incumbent Michael Levensood. Term expires September 30, 2020. District 2/Howard

Discussion – Howard

2017-5226 Approval to appoint Katherine "Kerri" Crean to the Licensing & Revenue Board of Appeals. Term expires December 31, 2017.

Consent – Nash

Work Session Unofficial Minutes
Tuesday, September 19, 2017 - 10:00 AM
Page 2

III. New Business

2. Multiple Departments

2017-5148 Approval to renew BL074-16, comprehensive materials and field testing and miscellaneous services on an annual contract (October 05, 2017 through October 04, 2018), Departments of Community Services, Support Services, Transportation and Water Resources, per attached recommendation letters, base bid \$1,268,000.00 (negotiated cost savings of approximately \$6,340.00). (Staff Recommendation: Approval)

Consent – Howard

3. Clerk Of Courts/Richard Alexander

2017-5153 Approval to renew OSI42, online case filings and court payment services on an annual contract (January 01, 2018 through December 31, 2018), with Tyler Technologies, Inc., utilizing a Clayton County competitively procured agreement, estimated revenue \$320,000.00. (Staff Recommendation: Approval)

Consent – Brooks

4. Community Services/Tina Fleming

2017-5139 Award BL066-17, purchase of swimming pool chemicals on an annual contract (October 25, 2017 through October 24, 2018), to overall low bidder, HanCHEM Corporation, base bid \$102,000.00 (this represents a 6.6% decrease over the previous contract). (Staff Recommendation: Award)

Consent – Howard

2017-5132 Approval to renew BL070-14, provision of swimming pool maintenance and repair on an annual contract (October 07, 2017 through October 06, 2018), with Poolside, Inc., base bid \$150,000.00 (negotiated cost savings of approximately \$6,000.00). (Staff Recommendation: Approval)

Consent – Brooks

2017-5138 Approval to renew BL078-16, construction and repair of trails on an annual contract (October 19, 2017 through October 18, 2018), with Steele & Associates, Inc., base bid \$101,000.00 (negotiated cost savings of approximately \$3,030.00). This contract is funded by the 2009 SPLOST Program. (Staff Recommendation: Approval)

Consent – Howard

III. New Business

4. Community Services/Tina Fleming

2017-5150 Approval to renew RP025-16, provision of respite care and homemaker services for Gwinnett County citizens on an annual contract (November 16, 2017 through November 15, 2018), with Cornerstone Management Services, Inc. dba Griswold Home Care and Southern Home Care Services, Inc. dba ResCare HomeCare, base amount \$250,000.00 (negotiated cost savings of approximately \$1,750.00). This contract is funded by the Atlanta Regional Commission. (Staff Recommendation: Approval)

Consent – Howard

2017-5193 Approval to re-award BL114-16, landscape maintenance on an annual contract (September 05, 2017 through February 07, 2018), section II to second low bidder, Georgia Green Grounds Care, base bid \$38,130.00. (Staff Recommendation: Approval)

Consent – Howard

2017-5194 Approval/authorization for the Chairman to execute an Intergovernmental Agreement with the City of Lilburn regarding a Jointly Funded 2017 SPLOST Parks and Recreation Project designated as the Camp Creek Greenway Trail Bridge Replacement Project. The County's contribution to the project is \$509,228.00 to be funded from 2017 SPLOST proceeds set aside for Jointly Funded Parks and Recreation Projects. Subject to approval as to form by the Law Department. District 2/Howard (Staff Recommendation: Approval)

Consent – Howard

5. Financial Services/Maria Woods

2017-5149 Approval to renew RP022-16, acquire, rehabilitate, and sell foreclosed single family housing and/or acquire, rehabilitate, manage/operate rental housing for the County's Neighborhood Stabilization Program (NSP) on an annual contract (October 24, 2017 through October 23, 2018), with Gwinnett Window & Door, Inc. and The Macallan Group, LLC, base amount \$798,450.18 (negotiated cost savings of approximately \$1,500.00), which includes acquisition, rehabilitation and sale/management of properties. The Neighborhood Stabilization Program is funded 51% by the Georgia Department of Community Affairs and 49% by the United States Department of Housing and Urban Development. (Staff Recommendation: Approval)

Consent – Heard

III. New Business

5. Financial Services/Maria Woods

2017-5166 Approval/authorization to adopt the General Fund Operating Reserve Policy, Enterprise Operating Reserve Policy, Special Revenue Operating Reserve Policy, Capital Asset Investment and Management Policy, Long-Term Financial Planning Policy, Debt Management Policy, Business Expenditure Policy, Operating and Capital Budget Policy, Investment Policy, and Accounting and Financial Reporting Policy. Approval/authorization for the Chairman to execute the policies, subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Brooks

6. Fire Services/Casey Snyder

2017-5130 Approval to renew RP024-16, provision of comprehensive emergency medical billing and records management system on an annual contract (January 01, 2018 through December 31, 2018), with Digitech Computer, Inc., base amount \$717,750.00. (Staff Recommendation: Approval)

Consent – Howard

2017-5179 Approval/authorization to accept the 2016 Assistance to Firefighters Grant Program - Fire Prevention and Safety Grant from the U.S. Department of Homeland Security, in the amount of \$252,000.00, to implement a comprehensive fire, fall and poisoning prevention program for the SeniorBSafe Initiative. Approval/authorization for the Chairman or designee to execute grant documents, subject to approval as to form by the Law Department. The grant includes \$240,000.00 in federal share funds and \$12,000.00 in matching funds. (Staff Recommendation: Approval)

Consent – Howard

7. Human Resources/Scott Fuller

2017-5156 Award RP012-17, provide workers' compensation claims administration services on an annual contract (January 01, 2018 through December 31, 2018), to the highest scoring firm, Alternate Service Concepts, LLC, base amount \$131,989.20. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

Consent – Heard

Work Session Unofficial Minutes
Tuesday, September 19, 2017 - 10:00 AM
Page 5

III. New Business

7. Human Resources/Scott Fuller

2017-5161 Approval to renew RP005-17, provide examination and testing for protective services on an annual contract (January 01, 2018 through December 31, 2018), with Industrial/Organizational Solutions, Inc. dba I/O Solutions, base amount \$263,170.00. (Staff Recommendation: Approval)

Consent – Brooks

8. Information Technology Services/Abe Kani

2017-5229 Award OS019-17, IBM Storage Virtualization Data Center hardware, software and maintenance items on a forty eight (48) month lease (October 01, 2017 through December 31, 2018), to IBM Corporation, Lessor IBM Credit, LLC, first term base amount \$275,246.80. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

Consent – Howard

2017-5088 Approval to renew OS018, support and maintenance for Manatron tax system on an annual contract (January 01, 2018 through December 31, 2018), with Manatron, Inc., base amount \$774,670.68. (Staff Recommendation: Approval)

Discussion – Howard

2017-5125 Approval to renew OS014, SAP enterprise resource planning and customer relationship management applications software and maintenance support on an annual contract (January 01, 2018 through December 31, 2018), with SAP Public Services, Inc., base amount, \$996,559.57. (Staff Recommendation: Approval)

Consent – Howard

2017-5127 Approval to renew RP012-14, provision of oblique aerial photographic imagery and viewing software on an annual contract (January 01, 2018 through December 31, 2018), with Pictometry International Corporation, base amount \$187,729.00. (Staff Recommendation: Approval)

Consent – Howard

III. New Business

8. Information Technology Services/Abe Kani

2017-5158 Approval to renew RP004-15, purchase of video surveillance and physical security systems, services, and maintenance on an annual contract (October 14, 2017 through October 13, 2018), with Comtech Communications of Georgia, Inc., base amount \$4,203,260.05 (negotiated cost savings of approximately \$21,016.30). (Staff Recommendation: Approval)

Consent – Hunter

9. Police Services/Butch Ayers

2017-5191 Award RP006-17, purchase of body worn cameras and data management system on a multi-year contract, Police, Departments of Corrections and Sheriff, to the highest scoring firm, Axon Enterprise, Inc. The initial term of this contract shall be September 19, 2017 through December 31, 2017, base amount \$30,666.00. This contract may be automatically renewed on an annual basis for a total lifetime contract term of five (5) years and three (3) months, total base amount \$4,433,109.55 (negotiated cost savings of approximately \$420,000.00). Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

Consent – Howard

2017-5124 Approval/authorization to accept, upon award, a grant award from the U.S. Department of Justice (USDOJ), Bureau of Justice Assistance in the amount of \$131,221.00, to continue the education and training of sworn and non-sworn personnel, increase citizen involvement in community crime prevention, law enforcement and public safety training to leadership through the Gwinnett Neighborhood Leadership Institute (GNLI), and to purchase or upgrade equipment and technology. This grant does not require matching funds and is 100% funded through USDOJ. Approval/authorization for the Chairman to designate the Department of Financial Services Director to execute grant documents, subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Howard

Work Session Unofficial Minutes
Tuesday, September 19, 2017 - 10:00 AM
Page 7

III. New Business

10. Support Services/Angelia Parham

2017-5190 Approval/authorization for the Chairman to declare Tax Parcel No. R7065 138, also known as 642 Russell Road in Lawrenceville, as surplus; to dispose of it in accordance with O.C.G.A. § 36-9-3; and to execute any and all documents necessary to complete the transaction. Subject to approval as to form by the Law Department. District 4/Heard (Staff Recommendation: Approval)

Consent – Heard

11. Transportation/Alan Chapman

2017-5055 Award BL051-17, purchase of two (2) split drum vibratory rollers, to low responsive bidder, Reynolds-Warren Equipment Co., \$118,500.00. (Staff Recommendation: Award)

Discussion – Heard

2017-5058 Approval to renew RP021-15, project management professional services for the Gwinnett County Transportation Improvement Program on an annual contract (January 01, 2018 through December 31, 2018), with Moreland Altobelli Associates, Inc., base amount \$5,000,000.00. This contract is funded 95% by various SPLOST programs. (Staff Recommendation: Approval)

Consent – Howard

2017-5151 Approval to renew BL115-14, pavement marking services on an annual contract (January 01, 2018 through December 31, 2018), with Peek Pavement Marking, LLC, base bid \$300,000.00 (negotiated cost savings of approximately \$15,000.00). (Staff Recommendation: Approval)

Consent – Hunter

2017-5188 Approval/authorization for the Chairman to execute any and all documents necessary to grant 1,493 square feet (0.034 acre) of easement on Tax Parcel No. R6089 004 to Atlanta Gas Light Company for \$230.00. Subject to approval as to form by the Law Department. District 2/Howard (Staff Recommendation: Approval)

Consent – Howard

III. New Business

12. Water Resources/Ron Seibenhener

2017-5129 Award BL047-17, Azalea Drive air release valve (ARV) modifications, to low bidder, Lanier Contracting Co., amount not to exceed \$502,208.00. Contract to follow award. Subject to approval as to form by the Law Department. District 4/Heard (Staff Recommendation: Award)

Consent – Heard

2017-5152 Award BL058-17, No Business Creek Pump Station biofilter media replacement, to low bidder, Lanier Contracting Co., amount not to exceed \$245,532.00. Contract to follow award. Subject to approval as to form by the Law Department. District 3/Hunter (Staff Recommendation: Award)

Consent – Hunter

2017-5154 Award RP015-17, predictive maintenance program support services and training to the highest scoring firm, Advanced Technology Solutions, Inc., amount not to exceed \$355,250.00 (negotiated cost savings of approximately \$6,580.00). Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

Consent – Howard

2017-5164 Award OS015-17, provision of products and services for Flowserve pumps on an annual contract (September 20, 2017 through September 19, 2018), to Carter & Verplanck, Inc., base amount \$300,000.00. (Staff Recommendation: Award)

Consent – Howard

2017-5090 Approval of Change Order No. 1 Final to BL088-15 F. Wayne Hill WRC BRB Mixer and NRCY Pump Replacement with RTD Construction, Inc., increasing the contract by \$30,417.18 and extending the contract completion time by one hundred thirty three (133) days. The contract amount is adjusted from \$7,069,345.24 to \$7,099,762.42, subject to approval as to form by the Law Department. District 1/Brooks

Consent – Brooks

Work Session Unofficial Minutes
Tuesday, September 19, 2017 - 10:00 AM
Page 9

III. New Business

12. Water Resources/Ron Seibenhener

2017-5126 Approval to renew BL067-16, bypass pumping services on an annual contract (September 20, 2017 through September 19, 2018), with Sunbelt Rentals, Inc. and Xylem Dewatering Solutions, Inc., base bid \$750,000.00. (Staff Recommendation: Approval)

Consent – Heard

2017-5162 Approval to renew OS029-16, purchase of Schneider Electric Wonderware products and services on an annual contract (October 05, 2017 through October 04, 2018), with Insource Solutions, base amount \$650,000.00. (Staff Recommendation: Approval)

Consent – Howard

2017-5163 Approval to renew OS023-16, provision of products and services for Pentair and Pentair Fairbanks-Nijhuis equipment on an annual contract (October 05, 2017 through October 04, 2018), with Pump & Process Equipment, Inc., base amount \$200,000.00. (Staff Recommendation: Approval)

Consent – Howard

2017-5165 Approval to renew BL081-16, purchase of solids dewatering and thickening polymer on an annual contract (October 19, 2017 through October 18, 2018), with Polydyne, Inc., base bid \$1,400,000.00. (Staff Recommendation: Approval)

Consent – Nash

2017-5169 Approval to rescind the award of GCID 20170553, BL033-17, Pharr Woodberry gravity sewer extension project, from the low bidder, RDJE, Inc., amount not to exceed \$2,041,562.50. District 3/Hunter (Staff Recommendation: Approval)

Discussion – Hunter

2017-5122 Approval/authorization for the Chairman to execute the Excess Facilities Charge Agreement Standard Offer with Georgia Power Company in the amount of \$436,013.83 for work associated with the Crooked Creek Water Reclamation Facility Improvement Project (CP-4), subject to approval as to form by the Law Department. District 2/Howard (Staff Recommendation: Approval)

Consent – Howard

Work Session Unofficial Minutes
Tuesday, September 19, 2017 - 10:00 AM
Page 10

IV. Old Business

I. Commissioners

2017-5008 Approval Formerly 20170379, to fill the unexpired term of Keith Odom to the Tree Advisory Committee. Term expires December 31, 2017. District 4/Heard (Tabled on 08/01/2017)

2. Planning & Development/Kathy S. Holland

2017-5036 Approval SNC2017-00001, Formerly 20170710 Street Name Change from Chattahoochee Drive to Main Street. Applicant: City of Duluth, District 7, Land Lots 201, 204 & 205, District 1/Brooks (Tabled on 08/22/2017)(Public hearing was held)

2017-5064 Approval Formerly 20170718, of Waiver of Time Lapse Requirement for Zoning. The applicant, CKK Development LLC, requests waiver of the 12 month time lapse requirement for zoning. Prior cases, RZC2017-00003 and SUP2017-00003, were denied for a club, lodge or fraternal organization (American Legion Post) by the Board of Commissioners in February, 2017. The applicant is seeking September, 2017 hearing dates for a proposed rezoning (RZR2017-00018) from RL (Lakeside Residence District) to R-SR (Senior Oriented Residence District). The property is located in the 6200-6300 Blocks of Old Shadburn Ferry Road, 1700 Block of Buford Dam Road, and 6500 Block of Old Garrett Road. District 4/Heard (Tabled on 08/15/2017)

2017-5019 RZC2017-00018, Formerly 20170643 Applicant: Taylor & Mathis Properties V, LLC c/o Mahaffey Pickens Tucker, LLP, Owners: Pinebloom Gwinnett I, LLC, Pointebrand II, LLC, Pointebrand III, LLC, and Horizon Pointe, II, LLC, Rezoning of Tax Parcel Nos. R7173 004, R7172 015 and 017, R-ZT to M-I; Light Industrial Office/Warehouse, 400 Block of Horizon Drive, 3000 Block of Spriggs Road, and Interstate 85 (Northbound), 47.87 Acres. District 1/Brooks (Tabled on 08/22/2017)(Public hearing was held)[Planning Department Recommendation: Approve with Conditions][Planning Commission Recommendation: Approve with Conditions]

Work Session Unofficial Minutes
Tuesday, September 19, 2017 - 10:00 AM
Page 11

IV. Old Business

2. Planning & Development/Kathy S. Holland

2017-5020 RZC2017-00019, Formerly 20170644 Applicant: Paran Homes, LLC c/o Mahaffey Pickens Tucker, LLP, Owners: Grayson Development, LLC and RES-GA LTV, LLC, Rezoning of Tax Parcel Nos. R5156 005 and 269, O-I and C-2 to C-2; Commercial/Retail Development (Buffer Reduction), 2700 Block of Loganville Highway and 3000 Block of Oak Grove Road, 9.25 Acres. District 3/Hunter (Tabled on 08/22/2017)(Public hearing was held)[Planning Department Recommendation: Approve with Conditions][Planning Commission Recommendation: Approve with Conditions]

2017-5021 RZR2017-00012, Formerly 20170645 Applicant: Paran Homes, LLC c/o Mahaffey Pickens Tucker, LLP, Owners: Grayson Development, LLC and RES-GA LTV, LLC, Rezoning of Tax Parcel Nos. R5156 005 and 269, O-I and C-2 to R-SR; Senior Oriented Residences, 3000 Block of Oak Grove Road, 29.97 Acres. District 3/Hunter (Tabled on 08/22/2017)(Public hearing was held)[Planning Department Recommendation: Approve with Conditions][Planning Commission Recommendation: Approve with Conditions]

V. Adjournment

{Action: Adjourn Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}